

# 2008 PATHWAYS TO JUSTICE

June 5 - 7, 2008 • Marriott Downtown Los Angeles

*Sponsored by: The State Bar of California - Office of Legal Services, Access and Fairness Programs and the Legal Aid Association of California (LAAC)*

## Request for Training Proposals

The Pathways to Justice Planning Group invites you to submit a training proposal for the 2008 Conference.

**Proposal Guideline:** The Planning Group will review all proposals with the following considerations in mind:

- consistent with access to justice theme and focus
- clear take-home value and practical how-to tactics
- attention to emerging issues
- innovative approaches and strategies
- diversity of panelists including geography, type and size of program
- interactive presentation format
- potential for partnership with the private bar and/or the courts

***New presenters are encouraged to apply!***

**High Priority Topics:** The following areas have been identified by past conference participants and surveyed legal services staff as the areas of greatest need; however, the Planning Group will consider all proposals with an open mind.

- Delivery of legal services to diverse client communities
- Emerging substantive issues
- Innovation in delivery of legal services (e.g. new technology, creative partnerships, etc.)
- Effective pro bono programs
- Organizational infrastructure/management
- Practical skills-based trainings

**Timeslots:** Programs will be scheduled for 1.5 hours each with a maximum of 3 panelists, including the moderator. There may be a limited number of 3-hour timeslots available.

**Expectations:** The Planning Group may modify and/or consolidate similar proposals received. If your proposal is accepted, a member of the Planning Group will provide guidance and assistance to help ensure a successful training program. Confirmed panelists will be expected to submit biographical information, an outline of the presentation, and A/V needs in advance; they must also participate in conference calls with co-panelists to discuss the content and format of the session. If the proposed session qualifies for MCLE credit, written materials are mandatory. For non-MCLE programs, materials are strongly encouraged.

**Conference Registration and Travel Expenses:** Confirmed panelists who would like to attend the conference will receive a 50% discount on the registration fee. Panelists are expected to cover their own travel costs; however, partial travel scholarships may be available on a limited basis, especially for those from small or rural programs. The conference rate for accommodations at the Marriott Downtown Los Angeles is the prevailing government rate.

**Please email or fax the completed RFP forms (2) no later than Friday, November 2, 2007 to:**

Vanessa Carr, Training Coordinator, PIC/LAAC at [pathways@pic.org](mailto:pathways@pic.org) or fax to 415-834-0202.

*The Planning Group will make its final selections and notify session coordinators by mid-January 2008.*

*Late submissions will not be reviewed.*

For more information about the RFP or Pathways to Justice, contact State Bar staff Sharon Ngim (415-538-2267, [sharon.ngim@calbar.ca.gov](mailto:sharon.ngim@calbar.ca.gov)) or Rodney Low (415-538-2219, [rodney.low@calbar.ca.gov](mailto:rodney.low@calbar.ca.gov)).

# **2008 Pathways to Justice: Request for Training Proposal Form**

Session Coordinator Name (may also be a panelist): \_\_\_\_\_

Title: \_\_\_\_\_ Organization: \_\_\_\_\_

City: \_\_\_\_\_ Email: \_\_\_\_\_

**Session Title:**

**Preliminary Program Description:**

## **PLEASE SELECT THE OVERALL TOPIC(S) AND ANY SUB-TOPIC(S) THAT APPLY**

**Organizational Development/Management (check all that apply):**

- |   |  |
|---|--|
| <input type="checkbox"/> Boards and Executive Leadership              | <input type="checkbox"/> Managing Stress/Burnout                   |
| <input type="checkbox"/> Collaborating with Community-Based Orgs.     | <input type="checkbox"/> Management Training                       |
| <input type="checkbox"/> Community Outreach                           | <input type="checkbox"/> Media Relations and Marketing             |
| <input type="checkbox"/> Disaster Planning & Preparedness             | <input type="checkbox"/> Staff Recruitment/Retention (Development) |
| <input type="checkbox"/> Evaluation of Organization                   | <input type="checkbox"/> Strategic Planning                        |
| <input type="checkbox"/> Financial Management & Fiscal Responsibility | <input type="checkbox"/> Succession Planning                       |
| <input type="checkbox"/> Fundraising                                  | <input type="checkbox"/> Volunteer Recruitment/Retention           |
| <input type="checkbox"/> Leadership Building/Mentoring                | <input type="checkbox"/> Other _____                               |

**Program Development (check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> Accessibility/Language Access Issues | <input type="checkbox"/> Pro Bono Case Management |
| <input type="checkbox"/> Developing Co-Counseling Practices   | <input type="checkbox"/> Volunteer Management     |
| <input type="checkbox"/> Evaluation of Projects/Program       | <input type="checkbox"/> Project Partnerships     |
| <input type="checkbox"/> Model Delivery Systems               | <input type="checkbox"/> Other _____              |

**Skills-based Training (check all that apply):**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Advocacy Skills;<br>Policy/Legislation | <input type="checkbox"/> Litigation  | <input type="checkbox"/> Working with an<br>Interpreter    |
| <input type="checkbox"/> Case Planning                          | <input type="checkbox"/> Legal Research  | <input type="checkbox"/> Working with Difficult<br>Clients |
| <input type="checkbox"/> Cultural Competency                    | <input type="checkbox"/> Negotiation   | <input type="checkbox"/> Other _____                       |
| <input type="checkbox"/> Discovery and Depositions              | <input type="checkbox"/> Pro Per/Unbundling                                    |  |
| <input type="checkbox"/> Interviewing Skills                    | <input type="checkbox"/> Trial Skills  |  |
| <input type="checkbox"/> Law Office Management                  | <input type="checkbox"/> Working with Clients with<br>Mental Health Conditions |  |

**Substantive Areas (check all that apply):**

*Check here if you would identify this topic as an "emerging" issue*

- |   |  |  |  |
|---|--|--|--|
| <input type="checkbox"/> Children's<br>Rights                 | <input type="checkbox"/> Consumer Law      | <input type="checkbox"/> Ethical Issues  | <input type="checkbox"/> Public Benefits |
| <input type="checkbox"/> Civil Rights                         | <input type="checkbox"/> Disability Rights | <input type="checkbox"/> Family Law      | <input type="checkbox"/> Other _____     |
| <input type="checkbox"/> Community<br>Economic<br>Development | <input type="checkbox"/> Domestic Violence | <input type="checkbox"/> Health          |  |
|   | <input type="checkbox"/> Education         | <input type="checkbox"/> Housing         |  |
|   | <input type="checkbox"/> Elder Law         | <input type="checkbox"/> Immigration     |  |
|   | <input type="checkbox"/> Employment        | <input type="checkbox"/> Language Access |  |

**Technology in Service Delivery (check all that apply):**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Case Management Systems   | <input type="checkbox"/> Ethics & Technology  | <input type="checkbox"/> Web Design      |
| <input type="checkbox"/> Collaborative & Web Tools | <input type="checkbox"/> Online Research      | <input type="checkbox"/> Online Training |
| <input type="checkbox"/> Document Assembly         | <input type="checkbox"/> Self-Help Technology | <input type="checkbox"/> Other _____     |
| <input type="checkbox"/> Electronic Filing         | <input type="checkbox"/> Software Training    |  |

## 2008 Pathways to Justice: Request for Training Proposal Form

**Proposed Presenters** (please provide name, organization, area of expertise):

Name	Organization	Area of Expertise

**What is innovative or significant about this topic?**

**To your knowledge, has this topic been offered before? If yes, did you serve as panelist/coordinator and please provide date, title, name of event where session was given and number attending session.**

**MCLE Request:** Please indicate the proposed MCLE credit to be offered in the categories below and number of credit hours (*note: written materials are required for all sessions that qualify for MCLE*).

- General: \_\_ hours       Elimination of Bias in the Legal Profession: \_\_\_ hours  
 Ethics: \_\_ hours       Detection and Prevention of Substance Abuse/Emotional Distress: \_\_ hours

**This session is designed for the following primary audience (please check one):**

- Board Members       Legal Services Staff       Pro Bono Providers and Attorneys  
 Clients       Local Bar Program  
 Court Program Staff       Managers & Supervisors       Other \_\_\_\_\_  
 Law School Practitioners

**Presentation Format (please check one):**

- Case Study       Panel Presentation       Roundtable Discussion  
 Interactive Discussion       Role Play       Other \_\_\_\_\_

**Please suggest additional topics to be presented at Pathways to Justice:**

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Vanessa Carr, Training Coordinator, PIC/LAAC at [pathways@pic.org](mailto:pathways@pic.org) or fax to 415-834-0202.  
Receipt will be acknowledged via email. If you do not receive confirmation of receipt **within two weeks** of submission, please contact Vanessa immediately.